

LOCAL MATERNITY SYSTEMS MEETING (LMS)

Minutes of the Local Maternity Systems meeting held on Wednesday, 20 March 2019 at 2.00 pm, Lincoln Room, Cross O'Cliff, Bracebridge Heath, Lincoln, LN4 2HN

Present:

Anita Wood (AW)	Children's Health Locality Manager	LCC
Catherine Franklin (CF)	Matron Pan Trust Neonatal Services	ULHT
Giuseppe Labriola (GL)	Divisional Head of Midwifery and Nursing	ULHT
Jodie Lindley (JL)	Clinical Manager for Perinatal Mental Health Team	LPFT
Kizzy Lynch (KL)	Lead Midwife for nurse Education	UoL
Julie Bulteel (JB)	Matron, In-Patient & Maternity, Lincoln	ULHT
Kerri Bennett (KB)	Maternity Transformation Project Lead	LECCG
Kizzy Lynch (KL)	Lead Midwife for Education	UoL
Linda Hunn (LH)	Acting Director/Lead Nurse, CNN & TPN	CNTPN
Marie Jarrett (MJ)	Public Health Childrens Service	LCC
Rebekah Calladine (RC)	Community Midwifery Matron	ULHT
Sally Savage (SS)	Programme Director, Women & Children	LCC
Sue Jarvis (SJ)	Maternity Transformation Programme Manager	LECCG
Susan Edge (SE)	Lay Member	
Terry Vine (TV)	Deputy Chief Nurse	LWCCG
Tracy Pilcher (TP)	SRO Maternity Transformation/Chief Nurse (Chair)	LECCG
Tracy Clinkscales (TC)	Project Support Officer	LECCG
Tracy Stewart (TS)	Maternity Transformation Midwife Lead	LECCG
Victoria Cox (VC)	Mental Health Midwife	ULHT
Yvonne McGrath (YM)	Consultant Midwife	LECCG

In attendance:

Sam Crow, Programme Officer (Unintentional Injuries and Accident Prevention) LCC
 Carole Chapman, Senior Neonatal Nurse, PHB ULHT
 Jenny Brown – NHS EM

Beverley Bolton	Interim Business Manager	ULHT
Brian Jaffrey (BJ)		EMAS
Claire Gartland (CG)	Project Lead	LECCG
Conrad Bosman (CB)	Consultant	ULHT
Daniela Nowalski (DN)	Maternity Voices Partnership Chair	LECCG
Dr Hande Ajay Reddy	Consultant Paediatrician	ULHT
Emma Upjohn (EU)	Interim Community Midwife Matron/Community Midwife Manager	ULHT
Greta Hayward (GH)	Screening and Immunisation Manager (Midlands and East)	NHS England
Helen Hawksworth (HH)	Childrens Health Locality Manager	LCC
Ian Rothera (IR)	Quality Improvement Manager	NHS England
Linda Dennett (LD)	Lead Nurse	LCC
Lucy Wonnacott (LW)	Midwife	ULHT
Mandy Clarkson (MC)	Public Health	LCC
Manjusha Sant (MS)	Consultant Gynaecology	ULHT

Marie Jarrett (MJ)	Public Health	LCC
Mary Dowglass (MD)	Non Executive Director	LPFT
Michelle Rhodes	Director of Nursing	ULHT
Niemotko Zbigniew (Zibi)	GP	LECCG
Odiri Oteri (OO)	Consultant, Obstetrics & Gynaecology	ULHT
Paul Hinchliffe (PH)	Senior Business Manager	ULHT
Penny Snowden (PS)	Deputy Chief Nurse -Transformation	LECCG
Rebekah Calladine (RC)	Community Midwifery Matron	ULHT
Rebecca Dickenson (RD)	Consultant Perinatal Psychiatrist	LPFT
Sally Savage (SS)	Programme Director, Women & Children	LCC
Sharon Verne (SV)	Head of Clinical Network, Maternity & Children	NHS – EM
Srin Amirchetty (SA)	Consultant	ULHT
Sue Bennion (SB)	Head of Midwifery and Nursing, Women & Children's Services	ULHT
Tracy Stewart (TS)	Maternity Transformation Midwife Lead	LECCG
Victoria Cox (VC)	Mental Health Midwife	ULHT

Action

1.1 Welcome & Introductions

Tracy Pilcher opened the meeting. Introductions were made and apologies noted.

Declarations of Interest

None. In you feel there are any declarations of interest not identified please contact Tracy Clinkscales as soon as possible.

1.2 Minutes of the meeting held on 16 January 2019

The minutes of the meeting held on 16 January 2019 were agreed as a true record.

1.3 Matters Arising from Last Minutes

None.

1.4 Action Log Update

See below updated sheet.

9.3 b/f Baby Boxes

Baby Boxes pilot scheme launched 19th February 2019. Paper is taken as read. Sam advised 800 people had completed and collected or has them posted in Lincolnshire since January 2019. It was confirmed that they are not recommended for an overnight sleep but only for a daytime nap. This is being used as an engagement tool.

Sam left the meeting

2 Safety Domain

2.6 Audit Report – Pascal Culture Report

Pascal Survey was done because it was anonymous February 18, to benchmark staffs understanding of safety, 65% received back. Feedback

sessions were impartial, non-judgemental and came up with actions and solutions, 21 sessions in total were held, 118 staff attended. It was felt to be constructive, positive teamwork; it was felt there was honesty with the staff. Negative comments included individual's behaviours; lack of respect within teams; undervalued. Actions are in place to improve staff morale. The survey will be redone September 19. Decisions are still taking place whether it will be the same survey.

2.1 Maternity Dashboard

Paper taken as read, GL briefly discussed the paper and felt smoking was a big issue, the system is currently an opt-out intervention. Currently doing joint working with LCC colleagues. It was requested that when there are red lines, notes are added in the comments column to provide further information.

Birth Choice Intervention

This is to be carried forward to the May 19 LMS meeting.

Birth Choice Intervention was briefly explained. It is a clinic for VBAC or C-Section to get an informed choice led by PMA's and commenced January 2018. If the woman meets the criteria on booking then they are offered this choice, it has been evaluated with positive outcomes. Future plans are to role this out Trust wide. Following Lincoln refurbishment there will be space for this clinic.

ACTION:

JB to provide women's feedback report at 16 May 2019 LMS

J Bulteel

TP enquired about the evidence for benchmarking. YM advised, none but when the model has been used it is always well evaluated.

2.2 Workstream Progress Report

Paper taken as read. KB Briefly explained the paper, Deep Dive 1 was submitted at the end of December 2018, also sent summary which was agreed by NHS England.

Discussions took place around the smoking pathway being fragmented across the system. Smoking is a standing item on the safety collaborative. GL advised that Sarah is the safety champion to liaise with.

SE asked if we had information on babies born across border relating to smoking, JB has this information and it could be bought here if it was felt appropriate.

2nd submission has been done, KB thanks ULHT for their hard work on element 1 and 2. The launch for Deep Dive 2 is on Friday in Leeds this includes a new element called pre term births.

2.3 Reduction on Still Births

No further comments.

2.4 Safety Collaborative

It was felt that the safety collaborative has lost its energy and may need relaunching.

Action

ACTION:

KB to discuss with Paula Shore

KB / Paula Shore

3 Continuity of Carer

3.1 Workstream Progress Report

Paper circulated and taken as read. YM briefly spoke about the good news of currently being at 7% for March 19 on Continuity of Carer, there is a lot of enthusiasm and positivity around Continuity of Carer. There is a staff training day for Continuity of Carer and currently 5 places left.

Skegness – currently working to recruit. Sleaford – there is a lot of interest.

KL met with NHS England regarding Continuity of Carer, it became apparent that not everyone is starting from the same point.

4 Choice and Personalised Care

4.1 Place choice

4.2 Personalised Care Plans

4.3 Community Hubs

Paper taken as read. SJ briefed the members on the community hubs, Spalding Hubs going well and all have started to collect data. Skegness families are still engaging, encouraging reports show that 78% of vulnerable families attend and 98% of all families attend the hub. At Boston QUIT51 have had an increase and work with Addaction is helping the joined up working.

Mablethorpe will be the next Hub to be launched this is our cross border working with NLAG midwives. Another cross border hub we are launching will be Stanford, with Peterborough midwives.

Derek Ward went to the Skegness hub and was extremely impressed. SJ attended Westminster regarding hubs and we invited them to Lincolnshire.

The travelling community have started talking to us regarding having their own hubs.

Areas for hub locations are identified by us using public health data.

Digital team are currently looking at how they can incorporate care planning.

5 Perinatal Mental Health

5.1 Waive 2 funding

5.2 Operational Report

5.3 Perinatal Mental Health Launch feedback

Paper circulated is taken as read. JL celebrated the successful launch event in February 19 with 130 attendees. Feedback was very positive.

Pathway for perinatal Mental Health whose shoes event is on 19th March 19, this is the first in Lincolnshire.

Still gaps in recruitment. Clinical psychologist 4 x 8a posts have considered

an 8b on reduced hours or a band 7 with growth progression.

6 Digital

- 6.1 **Care Portal**
- 6.2 **National**
- 6.3 **IT Systems**
- 6.4 **Social Media**

Paper taken as read. Sue briefly spoke about the highlights on the front sheet, on the pilot care portal English will be the first language.

National Maternity Dashboard, SE advised that all of WLCCG GP's have signed up to it.

7 Workforce, Training and MDT

- 7.1 **STP**
- 7.2 **System Plan**

TP provided an update; there will be one single system plan, Healthy Conversation have started 4 have been done already, these include, self care, primary care networking, community, acute sites. These are conversations not consultation and the 8 specialities are to frame the future services.

Grantham urgent care centre from 24 July. Currently it is an A&E and closes at 6pm, it won't be an A&E. One issue is that the general public don't know what an urgent care centres are.

- 7.3 **Training Plan**

KL updated on the 30 places available, applicants were of high calibre; 23 ULHT; 4 NLAG and 4 Mansfield. Mixed postcodes and age. Have 19 already for the next set. Children nursing 15 places.

8 Neonatal

- 8.1 **Workstream Progress Report**

Paper taken as read. SJ briefed on CG report, neonatal Voices going very well. Coffee Mornings are a big success. The 'storks' are proving to be a great engagement tool. Two of the neonatal parent voices created a film which SJ took to Westminster. An interview with BBC Radio Lincolnshire was a success the presenter has advised since they received lots of positive calls regarding the interview.

- 8.2 **Attain Review and Transitional Care Plan**

Paper taken as read. ANP taken on the role, there is now one midwifery champion on each site. Quarterly meeting arranged. Attain will be on the team agenda going forward.

A discussion relating to the National requirements not being received, such as term admission data, Attain action plan. LH asked for more information.

TP sent Attain review action plan during the meeting, GL briefed on the paper, please send GL any questions within 48 hours.

		<u>Action</u>
	ACTION: CF to provide National requirements to LH	C Franklin
9	Co-Production	
9.1	<u>Parent story – none this month.</u>	
9.2	<u>MVP Progress report</u> SJ advised members of the RAF maternity voices, lots of issues around perinatal mental health. Some of these issues are regarding RAF medical staff not engaging with the NHS and back again. SJ and MJ have tried to do work with the RAF medical staff in the past.	
9.4	<u>Local Stakeholders</u> No additional comments.	
10	Regional Update	
10.1	<u>Operational Delivery Network</u> Paper circulated and taken as read. No additional comments or questions during the meeting.	
10.2	<u>Maternity Network</u> Jenny Brown on behalf of Sharon Verne; advised that the next Rural LMS is on 30 th April 19. Ash – Stop smoking details to be circulated. New Transformation hub by the end of March 19. ACTIONS: Stop smoking details to be circulated	Jenny Brown
11	LMS Governance	
11.1	<u>Performance Report</u> Paper circulated, taken as read. No comments or questions during the meeting. This report is extracted directly from Aspyre.	
11.2	<u>Risk Register</u> Paper taken as read. SJ spoke through the risk register, it was recognised that it requires updating since being input onto Aspyre.	
12	Summary	
12.1	<u>Any Other Business</u> MJ is moving to Children Services.	
12.3	<u>Date and Time of Next Meeting</u> <u>Please Note future meetings will be held on a Thursday as of May 19</u> The next Local Maternity System meeting will take place on Thursday, 16 th May 2019 at 2.00 to 4.30 pm, Wyvern House, Kesteven Street, Lincoln LN5	





Action

7LH – please car share where possible, limited car parking.

Administration: Tracy.Clinkscales@LincolnshireEastCCG.NHS.uk
Tel:01522 515404

Date and time of future Lincolnshire Maternity Systems (LMS) Meetings All meetings 2.00 – 4.30	
TBC	

Project Support Officer: Tracy.Clinkscales@LincolnshireEastCCG.nhs.uk
Tel: 01522 515404

-  www.betterbirthslincolnshire.co.uk
-  [BetterBirthsLincolnshire](https://www.facebook.com/BetterBirthsLincolnshire)
-  [@BetterBirthLinc](https://twitter.com/BetterBirthLinc)
-  [#BetterBirthsLincolnshire](https://www.instagram.com/BetterBirthsLincolnshire)
-  BetterBirths@LincolnshireEastCCG.nhs.uk
-  01522 515404

LOCAL MATERNITY SYSTEMS ACTION LOG

ACTIONS FROM 20 MARCH 2019 MEETING

Date of Meeting	Agenda Ref	Item	Lead	On Agenda (order 2 nd)	Deadline	Progress/ Action Taken (red items 1st)
14 March 2018 Red	6/17 b	RCM Caring for You:	P Snowden Julie Buteel	No	14.03.18 A 09.05.18 R 15.08.18 R 20.03.19R	Penny Snowden to discuss with Jennie Neagus. Julie Buteel to discuss with Sue Bennion for escalation 09.05.18 Sue Bennion to meet with RCM update at next LMS 11.07.18. cancelled now 15.08.18 Sue Bennion to meet with RCM Suzanne Miller and update at next LMS 11.07.18 cancelled now 15.08.18. RC to chase 16.01.19 No update, SJ to contact RCM
14 March 2018 Red	9/17 9/18	Maternity Safety Plan:	S Bennion	Yes – Presentation to note	14.03.18 A 09.05.18 R 15.08.18 20.03.19	Sue Bennion is waiting for lots of information from the Safety Collaborative. The updated safety plan to be presented to the next LMS 11.07.18 cancelled now 15.08.18. 16.01.19 SB absent. JB agreed to obtain the updated copy and bring to 20.03.19 LMS.
22 November 2017 Amber	16	Social Media: 22.11.17 virtual tours of both site.	Alastair Railton Sue Bennion	No		FFT requested to be added to Registration page. Registration page requires ULHT to enable link 10.01.18 Above c/fwd 14.03.18 c/f 09.05.18 Sue Bennion agreed to discuss with Lucy in Comms ULHT to progress virtual tours, 15.08.18 Anna Richards at ulht check for update. Sue Bennion agreed to discuss with Lucy in Comms ULHT to progress virtual tours. 16.01.19 SJ to contact Anna Richards for update.
9 May 18 Amber	6/17 a	Digital, E-Records:	S Jarvis	No	09.05.18 A Oct 2018 20.03.19 A	09.05.18 Dave Smith or Liz Jones to be invited to the next LMS meeting to discuss e-records. This has been delayed due to ULHT Medway system not being update to date. STP/ULHT, IT have this in hand. Now Oct 18. 16.01.19 SJ will provide a further update on 20.03.19

Date of Meeting	Agenda Ref	Item	Lead	On Agenda (order 2 nd)	Deadline	Progress/ Action Taken (red items 1st)
9 May 2018 Amber	10/18	Feasibility Report	Sharon Robson	No	15.08.18A 20.03.19A	18.05.18 Provide update at the next LMS 11.07.18 cancelled now 15.08.18. 16.01.19 SJ to discuss with TP
21 November 2018	1.4	Women's Story TP to write to Trish following discussion at the LMS.	Tracy Pilcher	No	16.01.19 20.03.19	16.01.19 TP was not present. c/f 20.03.19
9 May 2018 Amber	16/18	AOB Baby box contents	Sam Crowe	Yes	20.03.19A	Baby box contents to be bought to the next LMS 11.07.18.cancelled now coming to 12.09.18. 16.01.19 To be brought to the 20.03.19 LMS
15 August 2018	2.5	Pascal Cultural Survey Report feedback	ULHT – S Bennion	Yes	20.03.19	15.08.18 Pascal Cultural Survey Report feedback will be given in September to November 18 at the latest. 16.01.19 To be put back on Agenda now Julie Bulteel
21 November 2018	4.1	Progress on Community Hubs and Personalised Care	S Jarvis	Yes	16.01.19 20.03.19	21.11.18 To develop key metrics for children centres to evidence impact. SJ to meet with M Jarrett 16.01.19 due to absences this meeting hasn't taken place yet, c/f 20.03.19
16 January 2019	2.1	Maternity Dashboard	R Calladine	Yes	20.03.19	16.01.19 RC to send the latest dashboard as soon as its been validated.
16 January 2019	2.1	Maternity Dashboard	R Calladine	Yes	20.03.19	16.01.19 RC to give presentation on Birth Choices at next LMS 20.03.19.
16 January 2019	2.1	Maternity Dashboard	J Bulteel	Yes	20.03.19	16.01.19 JB to give presentation on the audit report at next LMS 20.03.19
16 January 2019	2.2	Safety Culture Survey	All	Yes	20.03.19	16.01.19 All to send good news stories and celebrations of work, this will be a standing item on the agenda from March 19.
16 January 2019	2.3	LMS Summary of Deep Dive 1 SBLCB	K Bennett	Yes	20.03.19	16.01.19 BK to provide feedback from deep dive submission 20.12.18 at next LMS 20.03.19
16 January 2019	2.3	LMS Summary of Deep Dive 1	J Bulteel	Yes	20.03.19	16.01.19 JB to bring safety plan to next LMS 20.03.19.

Date of Meeting	Agenda Ref	Item	Lead	On Agenda (order 2 nd)	Deadline	Progress/ Action Taken (red items 1st)
		SBLCB				
16 January 2019	3.1 & 2.8	CoC information leaflet	T Clinkscales	No	20.03.19	16.01.19 TC to circulate CoC Leaflet
16 January 2019	4.1	Progress on Community hubs and Personalised Care	S Jarvis	Yes	20.03.19	16.01.19 SJ to bring the presentation from Westminster back to the next LMS 20.03.19.
16 January 2019	6.1	Progress on the Perinatal Mental Health workstream	J Lindley	Yes	20.03.19	16.01.19 JL to feedback from PNMH launch event
16 January 2019	8.1	Progress Report for Neonatal Workstream	T Clinkscales	No	20.03.19	16.01.19 TC to circulate the Stork pattern
16 January 2019	10.3	Better Births annual report	P Snowden	No	20.03.19	16.01.19 Check when the annual report will be published
16 January 2019	10.4	Progress on Digital Maturity Assessment	S Jarvis/ L Allport	Yes	15.05.19	16.01.19 SJ & L Allport to present the presentation from the national plan for digital. For LMS 15 May 19
16 January 2019	10.04	Progress on Digital Maturity Assessment	S Jarvis	Yes	20.03.19	16.01.19 SJ to give feedback on long term funding for Digital to the next LMS 20.03.19
16 January 2019	10.6	Feedback from Stakeholder	C Franklin	Yes	20.03.19	16.01.19 CF to update on neonatal outreach posts at next LMS 20.03.19
16 January 2019	10.6	Feedback from Stakeholder	C Franklin	Yes	20.03.19	16.01.19 CF to give presentation on the peer review at the next LMS 20.03.19
16 January 2019	12.2	Any other business	T Clinkscales	No	20.03.19	16.01.19 TC to circulate the new front sheet which is to be completed for all items submitted for the agenda.
		Social Media Facebook:	All	On-Going	On-Going	Suggestions for postings to BetterBirths@LincolnshireEastCCG.nhs.uk On-Going
		Social Media Twitter:	All	On-Going	On-Going	Suggestions for postings to BetterBirths@LincolnshireEastCCG.nhs.uk On-Going

DRAFT