

## LOCAL MATERNITY SYSTEMS MEETING (LMS)

Minutes of the Local Maternity Systems meeting held on Wednesday, 21 November 2018 at 2.00 pm, Maverick Room, Wyvern House, Kesteven Street, Lincoln LN5 7LH

### **Present:**

Tracy Pilcher (TP)	Chief Nurse (Chair)	LECCG
Catherine Franklin (CF)	Matron Pan Trust Neonatal Services	ULHT
Daniela Nowalski (DN)	Maternity Voices Partnership Chair	LECCG
Emma Upjohn (EU)	Interim Community Midwife Matron/Community Midwife Manager	ULHT
Julie Bulteel (JB)	Matron, In-Patient & Maternity, Lincoln	ULHT
Kerri Bennett (KB)	Maternity Transformation Project Lead	LECCG
Kizzy Lynch (KL)	Lead Midwife for Nurse Education	UoL
Linda Hunn (LH)	Associate Director/Lead Nurse, CNN & TPN	CNTPN
Lucy Wonnacott (LW)	Midwife	ULHT
Penny Snowden (PS)	Deputy Chief Nurse -Transformation	LECCG
Rebekah Calladine (RC)	Community Midwifery Matron	ULHT
Sally Savage (SS)	Programme Director, Women & Children	LCC
Sharon Verne (SV)	Head of Clinical Network, Maternity & Children	NHS - EM
Susan Edge (SE)	Lay Member	
Terry Vine (TV)	Deputy Chief Nurse	LWCCG
Tracy Clinkscales (TC)	Project Support Officer (minute taker)	LECCG
Tracy Stewart (TS)	Maternity Transformation Midwife Lead	LECCG
Yvonne McGrath (YM)	Consultant Midwife	LECCG

**In attendance:** Pippa Webb, Senior Lecturer, UoL

### **Apologies for Absence**

Andy Byrne (AB)	Interim Business Manager	ULHT
Anita Wood (AW)	Children's Health Locality Manager	LCC
Beverley Bolton	Interim Business Manager	ULHT
Brian Jaffery (BJ)		EMAS
Claire Gartland (CG)	Project Lead	LECCG
Conrad Bosman (CB)	Consultant	ULHT
Dr Chris Flood (CFlood)	Consultant Maternity	ULHT
Dr Hande Ajay Reddy	Consultant Paediatrician	ULHT
Greta Hayward (GH)	Screening and Immunisation Manager (Midlands and East)	NHS England
Helen Hawksworth (HH)	Children's Health Locality Manager	LCC
Ian Rothera (IR)	Quality Improvement Manager	NHS England
Jodie Lindley (JL)	Clinical Manager for Perinatal Mental Health Team	LPFT
Linda Dennett (LD)	Lead Nurse	LCC
Mandy Clarkson (MC)	Public Health	LCC
Manjusha Sant (MS)	Consultant Gynaecology	ULHT
Marie Jarrett (MJ)	Public Health	LCC

Mary Dowglass (MD)	Non Executive Director	LPFT
Michelle Rhodes	Director of Nursing	ULHT
Niemotko Zbigniew (Zibi)	GP	LECCG
Odiri Oteri (OO)	Consultant, Obstetrics & Gynaecology	ULHT
Paul Hinchliffe (PH)	Senior Business Manager	ULHT
Rebecca Dickenson (RD)	Consultant Perinatal Psychiatrist	LPFT
Srin Amirchetty (SA)	Consultant	ULHT
Sue Bennion (SB)	Head of Midwifery and Nursing, Women & Children's Services Maternity Transformation Manager & Lead Nurse for Quality & Safety	ULHT
Sue Jarvis (SJ)		LECCG
Val Wilson (YM)	Childrens Improvement Lead Nurse	ULHT

**Action**

**1.1 Welcome & Introductions**

Tracy Pilcher opened the meeting. Introductions were made and apologies noted. It was requested that Sharon Black be removed from the circulation list, as Kizzy Lynch and Pippa Webb represent the Lincoln University.

**Declarations of Interest**

None. In you feel there are any declarations of interest not identified please contact Tracy Clinkscales.

**1.2 Minutes of the meeting held on 21 September 2018**

The minutes of the meeting held on 21 September 2018, are not available due to administrative absence. To be presented at the next LMS in January 19.

**ACTION:**

- **LMS Minutes to made available to the LMS in January LMS 2019**

Tracy Clinkscales

**Action Log Update**

The action log is not available due to administrative absence.

**ACTION:**

- **Action log to be updated and circulated to the LMS prior to the next meeting**

Tracy Clinkscales

**1.3 Matters Arising**

TP asked the members if there were any further matters arising that weren't on the agenda. None.

**1.4 Women's Story**

This item is to be circulated with the minutes. DN has not had chance to meet Trish, to date. It was felt that the main themes were; lack of continuity of carer which increased her anxiety and conflicting communication in relation to tongue tie. Birth after-thoughts were

**Action**

suggested to Trish and she was aware that we are discussing it here today. TP to write to Trish following discussion at the LMS.

**ACTION:**

- **Send the Women's Story to LMS members.**

Tracy Clinkscales

**2 Safety Domain**

**2.1 Maternity Dashboard**

RC presented the maternity dashboard for the site and unit. Improvements were noted in terms of stillbirths. The senior maternity managers have been reviewing the dashboard to make it more streamline and fit for purpose for the LMS. It was noted that this was the last dashboard ratified by the internal governance system and once the current dashboard had been ratified it would be sent through to the Commissioners

**ACTION:**

- **Dashboard ratified in September 18 to follow.**

**Rebekah Calladine**

The Home birth rate is now 2.19% rolling year with many of those to women living in South Lincolnshire ie Grantham. A Maternity Choices Clinic has been established at Pilgrim Hospital with the aim of increasing home births in the Boston area. It is planned that the Clinic will be adopted in Lincoln County Site given the impact it has had on improving midwifery led care.

It was noted that the Caesarean Section rate and Induction of Labour rate remain higher than national averages; however there is a greater Consultant Obstetrician involvement.

Postpartum Haemorrhage (PPH) is still a concern for ULHT. The data definitions have now changed to be aligned to the national definitions and it is anticipated that a more accurate picture of PPH's rates will be reported moving forward.

The LMS congratulated the maternity team in achieving a sustained reduction in 3<sup>rd</sup> degree tears and recommended that the unit celebrate this with their staff.

**2.2 & 2.4 Deep Dive Saving Lives Bundle Progress Report on the Safety Workstream**

Papers circulated are taken as read. KB presented a progress report to the LMS with the following summary points:

Saving Babies Lives Care Bundle was introduced as a collection of four interventions to reduce stillbirth rates so achieving the national target of 50% reduction by 2020.

Saving Babies Lives Care Bundle Audits have been submitted monthly and report that all four elements of the bundle have been implemented though some capacity issues regarding frequency of growth scans was highlighted. The available data on the Maternity Dashboard is now reporting a reducing trend with the unratified data in November reporting a stillbirth rate of 4.4 per 1000 births which is an improvement from 6.25 per 1000 in May 2018.

For the Lincolnshire LMS local target specified for 2019, the LMS is on track for delivering this. The next steps in the improvement work are:

1. Evidence based data will be available in January 2019 for Smoking.
2. Ultrasound Scanning audit will be undertaken in January 2019.
3. Reduced fetal movement film to be ratified. This is a silent film for playing in GP practices. .The link to the film <https://www.youtube.com/watch?v=e8YuEoVHrUM> was unavailable at the meeting so a post meeting action was to review the films and make any comments within the next week.
- 4.
5. The Maternity Service is progressing with implementing the regional Fetal monitoring clinical network guidance.
6. Film on Myth Busting was also discussed with the same postmeeting action agreed as the previous film given the unavailability of the film due to a technical issue. [https://www.youtube.com/watch?v=M2NFDTfn\\_qs](https://www.youtube.com/watch?v=M2NFDTfn_qs)
7. It was commented that Medical staff training compliance was poor and that this should be taken back to the meeting. KB outlined the Deep dive requirements with:
  - a. 1<sup>st</sup> deep dive regarding governance due December 21<sup>st</sup> 2018. Gaps in evidence need to feed into an improvement plan
  - b. The 2<sup>nd</sup> deep dive audit tool requires greater clinical detail involving auditing 50 sets of records. The maternity service needs to consider the logistics of how this audit will be completed in the required timescale which is the 15<sup>th</sup> March 2019.

**Action:**

- **For ULHT to develop a plan for the stillbirth audit**

**Rebekah  
Calladine**

Given the focus on reduction of Stillbirths, it was agreed that the saving lives care bundle will be a standing item on the agenda for the LMS from January 2019.

### **2.3 Women's Survey on Baby Movements**

KB presented a survey that captured women's views on baby movements. In total 64 women responded who either had a baby born last year or currently pregnant. The main findings were quality of information, limited understanding of the MAMA wallet and seeking

## Action

assistance in a timely manner. The survey will be circulated to the LMS membership; however KB is happy to discuss the findings on an individual level. The safety videos have included those findings so women receive good quality, accurate information.

### **ACTION:**

- **Baby movement survey results to be circulated to the LMS**

KB also raised a governance issue regarding localising national patient leaflets. NHS England reported that approval by the LMS should be sufficient to approve new leaflets etc. It was therefore agreed that any new local maternity leaflets would be presented at future LMS meetings for final authorisation.

SE enquired if Better Births was Better Births in Lincolnshire or Lincolnshire families only. TP explained how the LMS undertake cross border work, for example, future hubs at Mablethorpe involves collaboration with Northern Lincs and Goole LMS, and Stamford includes Peterborough and Cambridge LMS. Additionally, the Better Births team do have regular meetings and telecommunications with bordering LMS's.

**Kerri  
Bennett/Tracy  
Clinkscales**

## **3** **Continuity of Carer**

### **3.1 & 3.2** **Progress on Continuity of Carer workstream** **Deep Dive: Continuity of Carer**

TS gave an update regarding Continuity of Carer Models of Care and confirmed that the pilot will commence in January 2019 in the Skegness and Grantham hubs. These ladies will meet and get to know her team by the end of her pregnancy so that her intrapartum midwife is known to her. Expressions of interest are out for staff and the interviews will be led by Emma Upjohn and Rebekah Calladine. It was recognised that staff's motivation may be affected during this change so reassurance is required. KL confirmed this is at the national continuity of carer meeting, similar concerns were expressed. KL also advised the LMS that the University is planning to include continuity of carer within the undergraduate curriculum.

EU discussed the finances of continuity of carer in particular equipment costs, and reported that the maternity service would require LMS support. TP discussed contract commissioning may adopted a different approach next which would assist. Additionally, the IT laptop etc required for the pilot teams need to be costed and submitted to the Better Births Team to explore other avenues of financial support. PS also reported to the LMS that an application bid has been submitted for funding midwives continuity of carer training. If successful, the grant would be for £4,500.

It was also suggested that the Continuity of Carer group need to formulate workforce projections for the next phase. RC advised the recruitment process is very long and the LMS required a strategy for

		<u>Action</u>
	<p>the future. PS informed the LMS that this was the workforce plan and that a meeting had been established to commence this role but delayed due to the absence of the HOM from work.</p> <p><b>ACTION:</b></p> <ul style="list-style-type: none"> <li>The Continuity of Carer workstream group to formulate workforce projections</li> </ul>	<b>CoC workstream group</b>
<b>4</b>	<b>Personalised Care</b>	
<b>4.1</b>	<p><b><u>Progress on Community Hubs and Personalised Care</u></b></p> <p>PS gave an update on behalf of Sue Jarvis. Better Births are now operationalising the second phase of the community hubs. The Better Births team is working with neighbouring LMS's in developing Mablethorpe and Stamford. – It is planned that the Lincoln central will have Perinatal Mental Health Services. The Spalding hub launched on 7<sup>th</sup> November 18. Moving forward. It was agreed that metrics such as footfall of women and babies attending the children centre are developed</p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li><b>To develop key metrics for children centres to evidence impact</b></li> </ul>	<b>Sue Jarvis</b>
<b>5</b>	<b>Choice</b>	
<b>5.1</b>	<p><b><u>Progress on the Choice Domain</u></b></p> <p>PS gave an update on behalf of Sue Jarvis. The LMS agreed that more focus on social media in relation to choice could be undertaken, Additionally the work regarding MLU and free standing MLU is progressing.</p>	
<b>6</b>	<b>Perinatal Mental Health</b>	
<b>6.1</b>	<p><b><u>Progress on the Perinatal Mental Health Workstream</u></b></p> <p>KB reported that no report was available; there is an Operational and Strategic group. The Operational group RAG rate items which has now gone to the Strategic group for approval. The Perinatal conference is currently being organised.</p>	
<b>7</b>	<b>Workforce</b>	
<b>7.1</b>	<p><b><u>Workforce Plan</u></b></p> <p>PS circulated a paper with the agenda, and is taken as read. PS asked for comments to ensure everything was covered. The HEE application for multi-professional working will be resubmitted on Friday for funding. Approval was not initially gained due to the Head of Midwifery being absent LMS were also informed that there had been a call for</p>	

		<u>Action</u>
	applications for Obstetric scanning training support.	
<b>7.2</b>	<b><u>The Role of the MSW</u></b>	
	The new MSW role was discussed and ULHT confirmed that there was a supporting competency framework, skills passport. PS informed the LMS that HEE were developing a national MSW competency framework.	
	<b>ACTION:</b>	
	<ul style="list-style-type: none"> <li>Julie Bulteel to check the existing competency framework to assess if will align to national framework</li> </ul>	<b>Julie Bulteel</b>
<b>7.3</b>	<b><u>Future LMS Training Requirement</u></b>	
	PS suggested this item was left for the time being, and will be included in the workforce paper.	
<b>8</b>	<b>Neonates</b>	
<b>8.1</b>	<b><u>Deep Dive: Neonatal ATaIN Presentation</u></b>	
	CF talked through the presentation with a high focus on Hyperthermia. LMS congratulated the Neonatal team for the improvement and that the team should celebrate their success	
<b>8.2</b>	<b><u>Progress Report for Neonatal Workstream</u></b>	
	Paper attached for reading.	
<b>9</b>	<b>Co-Production</b>	
<b>9.1</b>	<b><u>Update from Maternity Voices Partnership</u></b>	
	DN updated the members on how she is really struggling to get any interest from volunteers. The next meeting is 13 <sup>th</sup> February at Lincoln Central Childrens Centre so all LMS members need to advertise the meeting.	
	DN has commenced RAF Maternity Voices, and there are quite a few mums promoting this.	
	There was an MVP meeting which DN couldn't attend but KB stood in for her, it was noted that the lack of obstetricians in attendance. Birth rights advocates women's rights, invited to regions looking for leaders choice and women's rights this is in the new year.	
<b>10</b>	<b>LMS Governance</b>	
<b>10.1</b>	<b><u>Performance Report</u></b>	
	PS discussed the paper which was circulated and taken as read.	

**10.2 Better Births Risk Log**

PS discussed the risk log (attached) which was circulated and the members agreed to increase the score to Item 2 to 15. It was also agreed for a front sheet to accompany the risk register.

**10.3 Better Births Annual Report**

The Annual Report was circulated with the papers and comments were requested back to the Better Births team within 2 weeks

**10.4 Progress on Digital Maturity Assessment**

In Sue Jarvis's absence this item will be carried forward to the next meeting (January 2019).

**10.5 Better Births's Team Update**

The LMS welcomed Yvonne McGrath ,Consultant Midwife.

**10.6 Feedback from Regional Stakeholders**

The ODN Neonatal Lead commended the LMS for having Neonates as a named item on the agenda.

The maternity network lead informed the LMS that there will be 3 year on event in March 2019 which will be held in Manchester.

The webinars held recently are all recorded and links are available.

There is a Public Health England event on 29<sup>th</sup> January 2019 regarding Prevention so be aware of invitations.

There is a forthcoming meeting for safety champions to discuss the challenges of roles with the aim of increasing their profile.

**10.7 Feedback from Local Partners**

KL updated the members on the University of Lincoln. They have received NMC sign off to commence midwifery training in September 2019. To date, the University had received 250/300 applicants for only 17 placements. EU and KL are mapping this out as capacity at the moment is 9, they are meeting 3<sup>rd</sup> December 18.

HEE want to support practice to increase this number.

Approximately 50% of applicants are local to this area/region.

Many scoring high, even though the cut offs are high. Very good quality of applicants. Continuity of Carer caseload through training also to be included.

NIPE theory course is becoming a popular incentive.

**Action**

New NMC midwifery education standards are due next year and they will be very different to the current ones, KL encouraged us to have a read when its available.

**11 Information Received**

**11.1 Mbrace Report**

Attached. For Information.

**11.2 Draft Neonatal Critical Care Transformation Review**

Attached. For Information

**12 Summary**

**12.1 Summary of Actions and Lessons**

Women's Story – TP to write to Trish Godwin.  
Education bid to be submitted.

**12.2 Any Other Business**

None.

**12.3 Date and Time of Next Meeting**

The next Local Maternity System meeting will take place on Wednesday, 16<sup>th</sup> January 2019 at 2.00 pm, Lincoln Room, Cross O'Cliff, Bracebridge Heath, LN4 2HL

Administration: [Tracy.Clinkscales@LincolnshireEastCCG.NHS.uk](mailto:Tracy.Clinkscales@LincolnshireEastCCG.NHS.uk)  
Tel:01522 515404

**Date and time of future Lincolnshire Maternity Systems (LMS) Meetings**  
**All meetings 2.00 – 4.00**

16 January 2019	Lincoln Room, Cross O'Cliff, Bracebridge Heath, LN4 2HL
20 March 2019	Lincoln Room, Cross O'Cliff, Bracebridge Heath, LN4 2HL
15 May 2019	Lincoln Room, Cross O'Cliff, Bracebridge Heath, LN4 2HL
17 July 2019	Lincoln Room, Cross O'Cliff, Bracebridge Heath, LN4 2HL
18 September 2019	Lincoln Room, Cross O'Cliff, Bracebridge Heath, LN4 2HL
20 November 2019	Lincoln Room, Cross O'Cliff, Bracebridge Heath, LN4 2HL

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